*[Publisher’s Contact details]*

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**Subject: Self-archiving request**

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Our goal is to develop our institutional repository with the highest respect for the various parties concerned, in particular the publishers with whom we wish to maintain our excellent working relationships. Indeed, our purpose is in no way to be prejudicial to the essential work you do in this regard, nor to deprive ourselves of the crucial contributions you make (peer reviewing, title awareness, etc.) but rather to provide additional access to the scientific and academic research production of our Institution. This should allow for greater exposure of these works, to the ultimate benefit of the authors and their institutions as well as the publishing houses which have agreed to publish them.

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Trusting that you will give my request careful consideration, I thank you in advance for your collaboration.

 *[Name and signature of the author]*

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**Form to be returned to the author,** preferably electronically with a copy to repository managers:

|  |  |
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| Contact details of the author, including E-mail address | **elena.giglia@unito.it****Elena Giglia****Ufficio Accesso aperto-editoria elettronica****via Verdi, 8****10124 Torino Italy** |

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| May the present authorization, if it concerns the institutional self-archiving of a journal article, be automatically extended to include :* all the articles published in that journal?
* all the articles published in all the journals of which I am the publisher?

I hereby agree that my authorization/refusal shall be transmitted to the administrators of the SHERPA/RoMEO Project (<http://www.sherpa.ac.uk/romeo.php>), who collect international editorial policies regarding self-archiving by authors. | [ ] YES [ ]  NO[ ] YES [ ]  NO[ ]  YES [ ]  NO |
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